



## **Confidentiality Policy**

Effective date of policy: September 4, 2013

All employees, staff, contractors, and agents of our practice will be trained to respect the health care information of the patients of our practice. They will treat all medical, personal, biometric, and financial information as confidential.

All employees, staff, contractors, and agents of our practice will receive confidentiality training and sign confidentiality agreements annually.

Any person who breaches this trust will be disciplined and risks immediate termination.